



SUMMONS TO THE ANNUAL MEETING OF MILTON KEYNES CITY COUNCIL

When: Wednesday 15 May 2024 at 19:30

**Where: Council Chamber, Civic, 1 Saxon Gate East, Milton Keynes
MK9 3EJ and on [YouTube](#)**

Sharon Bridglalsingh
Director Law and Governance

Enquiries

Please contact Roslyn Tidman on 01908 254589 or roslyn.tidman@milton-keynes.gov.uk

Public attendance / Participation

All our meetings are open to the public to attend.

We use our best efforts to either live stream meetings on YouTube, or upload recordings afterwards. From time to time there are technical problems which could mean we are unable to stream the meeting. When this happens, our meetings will continue, and we will do our best to upload a recording of the meeting after it takes place. Meeting minutes form the formal record and are published after every meeting.

For those registering or entitled to speak, facilities will be in place to do so in person or via video / audio conferencing, but this is not guaranteed. From time to time there are technical problems which mean we are unable to enable remote participation. When this happens our meetings will continue, although we will try to provide alternatives options, for example through a telephone call as opposed to a video call.

If you wish to speak at a meeting we recommend reading our guide to Public Participation at Meetings first to understand the process and technology behind participation. This information is [available in our Document Library](#)

Agenda

Agendas and reports for the majority of the Council's public meetings [can be accessed online](#).

Webcasting and permission to be filmed

Please note that this meeting will be filmed either for live broadcast or to view after the meeting on the internet and can be viewed online at [YouTube](#). Generally, the public gallery is not filmed, but by entering the meeting room and using the public seating area you are consenting to be filmed.

Recording of Meetings

The proceedings at this meeting (which will include those making representations by video or audio conference) will be recorded and retained for a period of six months, for the purpose of webcasting and preparing the minutes of the meeting.

In accordance with the Openness of Local Government Bodies Regulations 2014, you can film, photograph, record or use social media at any Council meetings that are open to the public. If you are reporting the proceedings, please respect other members of the public at the meeting who do not want to be filmed. You should also not conduct the reporting so that it disrupts the good order and conduct of the meeting. While you do not need permission, you can contact the Council's staff in advance of the meeting to discuss facilities for reporting the proceedings and a contact is included on the front of the agenda, or you can liaise with staff at the meeting. View the [Guidance from the Department for Communities and Local Government](#)

Agenda

1. **Election of Mayor**
2. **Vote of Thanks to the Outgoing Mayor**
3. **Appointment of Deputy Mayor**

The Council, at its meeting on 12 November 2002 (Minute CL66(d) refers), agreed a selection criterion for the appointment of the Deputy Mayor based on the number of seats held by a particular party group over a period of time. The Council is asked to appoint a Deputy Mayor in accordance with the agreed selection criterion. The nomination will fall to the Group with the most points following the elections on 2 May 2024.

Procedures

4(a) **Apologies**

4(b) **Minutes**

(Pages 5 - 22)

To approve, and the Mayor to sign as a correct record, the Minutes of the meeting of Council held on 13 March 2024.

4(c) **Disclosures of Interest**

Councillors to declare any disclosable pecuniary interests, other registerable interests, or non-registerable interests (including other pecuniary interests) they may have in the business to be transacted, and officers to declare any interests they may have in any contract to be considered.

4(d) **Announcements**

To receive any announcements.

Other Matters

5. **Returning Officer's Report**

To receive the report of the Returning Officer following the City Council Elections held on 2 May 2024 **(to follow)**.

6. **Appointment of Deputy Leader / Cabinet**

To note the Leader's appointments to the position of Deputy Leader of the Council and the Cabinet, up to a maximum of 9 plus the Leader **(to follow)**.

7. **Leaders Executive Scheme of Delegation**

To receive the Leader of the Council's Executive Scheme of Delegation **(to follow)**.

8. Report on Committee Proportionality

To note the report of the review of the basis of allocation of seats amongst the Political Groups **(to follow)**.

9. Appointments to Committees / Sub-Committees / Groups / Panels and Other Bodies

To consider the report on the appointment to Committees / Sub-Committees / Groups / Panels, and to Other Bodies **(to follow)**.

10. Calendar of Meetings 2024/25

To approve the Calendar of Meetings for 2024/25 **(to follow)**.

Accountable Officer: Sharon Bridglalsingh (Director Law and Governance)

Background Papers: None

Voting on Appointments

Please note that Council Procedure Rule 16.6 states:

If there are more than two people nominated for any position to be filled and there is not a clear majority of votes in favour of one person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.